

BUSINESS PHONE: 302.834.9336  
FAX: 302.834.9126



ORGANIZED MARCH 17, 1887  
DCFC15.COM

## DELAWARE CITY FIRE COMPANY

815 5<sup>TH</sup> STREET  
P.O. BOX 251  
DELAWARE CITY, DELAWARE 19706

### **Career Firefighter / Emergency Medical Technician Opportunity**

Come join a growing combination fire department located on the Delaware River in New Castle County, Delaware. Delaware City Fire Company is responsible for protecting over 21 square miles of land, 10 miles of the Delaware River, a refinery, industry, highways, bridges, and more. Unique opportunities include frequent mutual aid responses, operating the busiest fire boat in the region, joining specialty teams, and more. If you are looking to work in a team environment with numerous benefits and promotional opportunities, DCFC is a great choice. Delaware City's Career Firefighter/EMTs are members of New Castle County Uniformed Firefighters IAFF Local 4417 and serve alongside our part-time and volunteer members.

**Number of Positions:** One (1) Union Firefighter/EMT position

**Nature of Position:** Employee(s) will be responsible for staffing fire, rescue, Basic Life Support ambulances, and marine equipment on a daily basis. Performs fire and rescue functions and provides emergency medical care. Responds to and mitigates emergencies. Employee must be able to perform the related duties with each function and complete annual skills evaluations.

**Responsibilities:** Complete daily checks of fire, rescue, EMS, and marine equipment. Complete light preventive maintenance and housekeeping duties. Individual assignments may include assisting with pre-plans, fire prevention, administrative functions, logistical support, and more assignments as determined by the Career Assistant Chief.

Employees must be able to work well in a team environment. Employees must pass a pre-employment physical and drug screen. Annual physical and substance abuse examinations will be required. There will be a six-month (180 day) probationary period for this position.

**Hours of Work:** 24 hours on, 72 hours off or as the Fire Chief deems necessary

**Salary:** \$19.75 / hr starting as per Collective Bargaining Agreement  
**\*\*\*Hiring Bonus:** \$500 hiring bonus upon successful completion of 90 day probationary period.\*\*\*

**Benefits:** Vacation, Holidays and Sick Leave will be provided at noted intervals as stated in the Collective Bargaining Agreement. State of Delaware Pension Plan and Health Insurance provided and begin immediately.

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### **Minimum Qualifications:**

- Non-member of the Delaware City Fire Company
- High School graduate or GED equivalent
- Must be at least twenty-one (21) years of age
- Possess a valid State of Delaware Class A Non-CDL or Class A/B CDL preferred and EVO Licenses or equivalent from another state
- National Registered EMT & ability to obtain Delaware EMT
- Current Healthcare Provider CPR Certification
- Proboard Firefighter I&II or state equivalent
- Preferred Fire School Trainings:
  - Fire Officer I Certification or higher, or equivalent
  - Water Rescue 1, Rope Rescue, Driver Operator, or equivalent
- Must have good oral and written communications skills to complete reports

**Uniforms:** Employee will be supplied with a full complement of uniforms and PPE, and clothing and gear lockers will be provided.

**Training:** Employee will be required to complete certain training courses within their first year of employment and will be required to maintain their certifications throughout the duration of their employment. The department pays for the training classes and pays the employee to attend. Specific training requirements are outlined in our policies and procedures and are subject to change.

**Application Procedure:** Interested individuals should email a completed application, training records, and resume to Fire Chief Allan MacKenzie [allanmackenzie@dcfc15.com](mailto:allanmackenzie@dcfc15.com)

**APPLICATIONS DUE BY July 29, 2024.**

### **Applications are to be returned to:**

Delaware City Fire Company  
ATTN: Fire Chief Allan MacKenzie  
815 5<sup>th</sup> Street  
P.O. Box 251  
Delaware City, DE 19706

*Delaware City Fire Company is an Equal Opportunity Employer*

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## **Delaware City Fire Company Career Staff Posting**

Thank you for your interest in becoming a Career Firefighter/EMT with Delaware City! In order to apply you must complete the attached checklist and application and submit the listed items. Applications may be submitted electronically, by mail, or in person.

- Resume
- Completed application
- A complete and certified copy of driving record from the Delaware Department of Motor Vehicles and/or Department of Motor Vehicles in the State of license issuance.
- A complete and certified criminal background check to be obtained from the Delaware State Police.
- Relevant transcripts
- Copies of certifications

To submit your application (electronic submission is preferred):

**Delaware City Fire Company**  
**ATTN: Fire Chief Allan MacKenzie**  
**815 5<sup>th</sup> Street**  
**P.O. Box 251**  
**Delaware City, DE 19706**  
[allanmackenzie@dcfc15.com](mailto:allanmackenzie@dcfc15.com)

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## Career Fire / Emergency Services Application for Employment

Please type or print in black ink			
Last name		First	Middle
Present Street Address			Telephone Number
City		State	Zip Code
Social Security Number	Male or Female	Date of Birth	Race
Are you a United States Citizen? <input type="checkbox"/> Yes, <input type="checkbox"/> No	If you are not an U.S. citizen, what document can you provide to verify that you are eligible for employment?		
Salary Expected	Date available to start	Position Desired	
Drivers License Number	Type / Class / State / Expiration Date	Do you have any Restrictions? If yes, please state.	
Have you had any traffic offense, other than a parking citation, in the past five years?			<input type="checkbox"/> Yes, <input type="checkbox"/> No
Has your driver's license ever been revoked or suspended?			<input type="checkbox"/> Yes, <input type="checkbox"/> No
If yes to either question, please explain cause, and date(s) and location.			
[Note: Failure to disclose may be cause for rejection of application or termination of employment.]			
Have you ever been convicted of a felony or class A misdemeanor?			<input type="checkbox"/> Yes, <input type="checkbox"/> No
If yes, please identify type, offense, date and location.			
[Note: Failure to disclose may be cause for rejection of application or termination of employment.]			
<i>Delaware City Fire Company is an equal opportunity employer. The Fire Company offers equal employment opportunities for all, regardless of race, color, religion, sex, age, orientation or national origin. In addition, the Fire Company does not discriminate against physically or mentally disabled persons and abides by the provisions of the Vietnam Era Veterans Readjustment Act of 1974.</i>			

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<b>Employment</b>			
Begin with current or last employer			
<b>Company Name</b>		<b>Telephone Number</b> [   ]	
<b>Address</b>			
<b>City</b>		<b>State</b>	<b>Zip Code</b>
<b>Date Start</b>	<b>Date End</b>	<b>Positions Held</b>	
<b>Present or Last Supervisor</b>		<b>Telephone Number</b> [   ]	
<b>Company Name</b>		<b>Telephone Number</b> [   ]	
<b>Address</b>			
<b>City</b>		<b>State</b>	<b>Zip Code</b>
<b>Date Start</b>	<b>Date End</b>	<b>Positions Held</b>	
<b>Present or Last Supervisor</b>		<b>Telephone Number</b> [   ]	
<b>Company Name</b>		<b>Telephone Number</b> [   ]	
<b>Address</b>			
<b>City</b>		<b>State</b>	<b>Zip Code</b>
<b>Date Start</b>	<b>Date End</b>	<b>Positions Held</b>	
<b>Present or Last Supervisor</b>		<b>Telephone Number</b> [   ]	
<b>Do you have any relatives who are members of the Delaware City Fire Company?</b> Yes [   ] No [   ] If yes, please list name(s) and relationship:			

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<b>Education</b>				
<b>High School</b>				
School	From	To	Graduate	Degree
			Yes [ <input type="checkbox"/> ] No [ <input type="checkbox"/> ]	Yes [ <input type="checkbox"/> ] No [ <input type="checkbox"/> ]
Address				
City			State	Zip Code
<b>College</b>				
School	From	To	Graduate	Degree
			Yes [ <input type="checkbox"/> ] No [ <input type="checkbox"/> ]	Yes [ <input type="checkbox"/> ] No [ <input type="checkbox"/> ]
Address				
City			State	Zip Code
<b>Other Education and/or Training</b>				
<b>Military Service</b>				
Branch / Rank	From	To	Discharge Date	Type
<b>Specialized Training and/or Assignments</b>				
<p><i>The Delaware City Fire Company is committed to providing a drug free environment for the protection of our members, employees and the community we serve. Delaware City Fire Company reserves the right to require application, incident based and random drug screening without advance notice.</i></p> <p><i>Delaware City Fire Company is an equal opportunity employer</i></p>				

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<b>Volunteer Fire Service</b>			
<b>Company</b>	<b>From</b>	<b>To</b>	<b>Highest Position Held</b>
<b>Address</b>			
<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Telephone Number</b> [ ]
<b>Company</b>	<b>From</b>	<b>To</b>	<b>Highest Position Held</b>
<b>Address</b>			
<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Telephone Number</b> [ ]
<b>Please list any Fire Training and/or Delaware State Fire School Courses completed: [Note: use additional paper or have copy of certificates]</b>			
<b>Skills</b>			
<b>Can you operate a computer? Yes [ ] No [ ] If yes, please list type of fire service related programs that you have operated:</b>			
<b>Have you ever used FireHouse Software? Yes [ ] No [ ] If yes, please list when and where:</b>			
<b>Please list any other skills that would contribute to your employment with the Delaware City Fire Company:</b>			

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<b>References</b> [Do not include relatives or employers]		
<b>Name</b>	<b>Years Known</b>	<b>Telephone Number</b> [   ]
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Name</b>	<b>Years Known</b>	<b>Telephone Number</b> [   ]
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Name</b>	<b>Years Known</b>	<b>Telephone Number</b> [   ]
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Name</b>	<b>Years Known</b>	<b>Telephone Number</b> [   ]
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Name</b>	<b>Years Known</b>	<b>Telephone Number</b> [   ]
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip Code</b>
Please list professional and community memberships, honors, offices held, extracurricular activities, hobbies and interests. [Note: omit those, which indicate race, religion or national origin.]		



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**Please read the following statements carefully.  
Please sign below indicating your acceptance of these conditions.**

I authorize the Delaware City Fire Company to request a transcript or other report of any record pertaining to me from any law enforcement agency, school, service, business physician, individual and/or association. This information will be used to assist the Delaware City Fire Company in evaluation of character and qualifications.

I authorize the Delaware City Fire Company to request a high school and/or college transcript. This transcript is listed under:

\_\_\_\_\_, Who last attended in \_\_\_\_\_  
Name, if different from below

I certify that if I am a male, born after January 1, 1960, I have registered for the Selective Service if required to register. I understand that I may be required to document registration.

I authorize the Delaware City Fire Company to investigate any and all statements in my application and to contact previous employers and references. I understand that false, misleading and/or substantive omission of information may be sufficient cause for termination of consideration or for dismissal if already an employee. If accepted as an employee of the Delaware City Fire Company, I agree to abide by the existing Fire Company By-Laws, Standard Operating Procedures, rules and regulations that may become effective while I am an employee of the Fire Company.

I understand that in order to be considered for employment, I must submit the following information:

- A complete and certified copy of my driving record obtained from the Delaware Department of Motor Vehicles and/or Department of Motor Vehicles in the State of license issuance.
- A complete and certified criminal background check to be obtained from the Delaware State Police.
- Proof of course completions as outlined in the job description.

I further understand that my application will not be considered without the above listed information.

I agree to submit to application, incident based and random drug testing at the request of the Fire Company without prior notice. I agree to submit to a pre-employment and annual physical as a condition of my employment. I understand this testing will be performed at a facility chosen by the Fire Company at the Fire Company's expense.

I understand that if the Delaware City Fire Company employs me, the Fire Company shall require verification of identity.

**Applicant Signature**

**X**

[Note: If education or employment records are under any name other than the above, please indicate.]